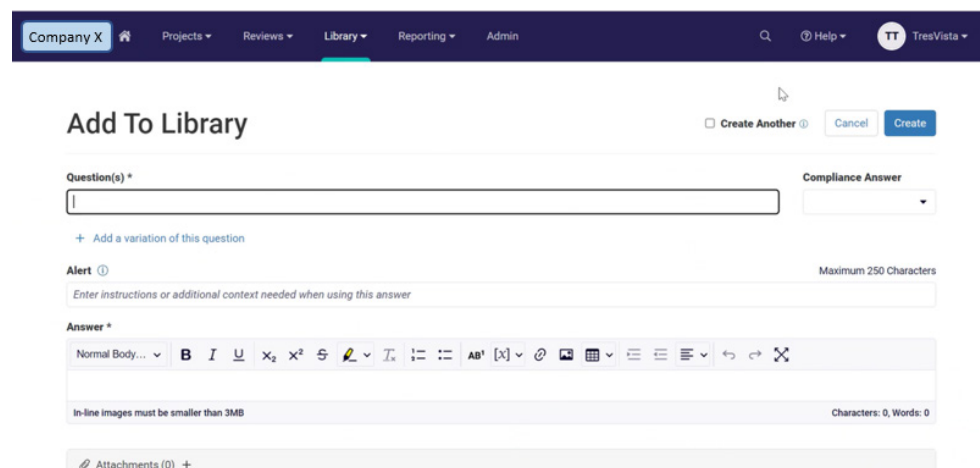# INVESTOR RELATIONS

MAY 2024

Request and Guidelines Provided

- Answer Due Diligence Questionnaires (DDQs) using software like RFPIO, and Loopio

Methodology and Final Deliverable

- Updated repository of the shared platform by uploading the standard and new questionnaires
- Built and updated custom fields and categories (new, old, and duplicate) to organize the repository ensuring answers available are accurate to the date and non-repetitive
- Leveraged the platform to provide the most relevant answer for each question based on the search results and the pre-requisites shared by the client

Prepared a repository of DDQs and streamlined the due diligence process

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